



# UNION SCHOOL DISTRICT

"Home of the Golden Knights and Damsels"

Sligo Elementary  
2013 Madison Street Ext.

Mr. Thomas Minick -Principal  
Sligo, PA 16255

Phone: 814-745-2152  
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August 4, 2022

Dear Parent/Guardians,

As you know a new school year is about to begin. School will start for all students in the Union School District on **Wednesday August 24, 2022**. Your child, \_\_\_\_\_ has been assigned to \_\_\_\_\_ classroom.

**Absences:** Please be aware that an excuse must be provided to the office after an absence from school. Upon return to school, you are given 3 days to submit an excuse.

**Bookbags:**

All students in grades K-5 will be required to clear their bookbag if the metal detector sensor is triggered. Please be mindful that metal detectors will detect the presence of metal objects. To keep students moving through the detector please monitor what your child is placing in their bookbag.

**Drop off and Pick-up for Parent Provided Transportation:** Elementary students should arrive before **7:50** at Sligo Elementary. Parents who are dropping off or picking up their child should not interfere with the buses as they are entering the bus drop off area. Elementary students will enter and leave the building at the main entrance, except for p.m. walkers. Walkers will be dismissed at the end of the building nearest the playground. Students in grades K-2 will be released at 2:33 and students in grades 3-5 will be released at 2:36. **Please do not arrive at the bus circle until 2:15. If you arrive prior to 2:15 you will be asked to clear the bus circle and park your car. After 2:15, I ask that you stay in your car and pull up to the designated spot and then we will release your child to you. Please do not pass the car in front of you. Parents picking students up in grades K-2 please stay to the right of the bus circle and for students in grades 3-5 stay on the left side of the bus circle.**

If you are picking up or dropping off your child at any other time during the day (when school buses are not in attendance), please use the main entrance, contact the building secretary and sign in/out the child.

**Elementary Disciplinary Matrix:**

The matrix is designed to offer consistency at all levels across the elementary. This tool is designed to ensure students receive the appropriate consequences when their behavior requires the attention of the principal, beyond the classroom teacher. The matrix is also designed to assist you and your child in understanding the consequences of seriously violating school rules. It is important that parents and families become knowledgeable about the consequences when a student misbehaves. **Please take the time to review the matrix with your child.**

**Reminder:** Students arriving after the start of homeroom up until 9:30 a.m. will be marked as being tardy. **The tardy bell will ring at 7:50.** Students arriving after 9:30 a.m. will be marked as a ½ day absence. Students dismissed prior to 1:30 p.m. will be charged with a ½ day absence.

Additionally, any student who has missed more than two hours at any time during the school day will be charged with a ½ day absence.

**School Hours:** Please refer to the schedule included in the envelope. The time of arrival will be dependent on what bus your child rides. All students who are eating breakfast are to report directly to the cafeteria. All students arriving before 7:40 a.m. must report to the cafeteria. Elementary students are to be in their homeroom by 7:50 at Sligo Elementary. **Students who arrive after 7:50 will be marked tardy. If tardy or arriving later, PLEASE walk the student into Sligo Elementary. Please do not send them unattended.** Your cooperation will be greatly appreciated.

**School Wide Positive Behavior Intervention Supports (SWPBIS):**

SWPBIS is a tiered framework that uses evidence based practices to improve academic and behavior outcomes for all students. Clear expectations are explicitly taught to students who are then recognized for their positive behaviors.

Sligo Elementary has created the acronym “STAR” for our SWPBIS expectations. This includes four, positively stated, easy to remember, clearly defined expectations for our students. They tell students what TO DO rather than what not to do. STAR stands for: **Strive to do your best, Take responsibility, Always work together, Respect yourself and others.** Please review STAR program description and matrix with mailing.

**Union School District Handbook:** The student handbook is on the district website at [www.unionsd.net](http://www.unionsd.net) for you to review. Please take the time to review the handbook with your child and then sign and return the form that acknowledges that you have reviewed the handbook. The handbook is a vital resource that every student and parent/guardian should familiarize themselves with. **The acknowledgement form must be returned to the student’s homeroom teacher by Friday September 3, 2022.**

**New Secretary**

Mrs. Kaci Rankin was hired as the building secretary at the June board meeting. Mrs. Rankin will be available 7:45-3:15 in the office for assistance.

**Walker/Bus Tags**

Please place the bus tag on the top loop of your child’s bookbag. Please use the zip tie to attach. The walker/bus tags will assist staff in ensuring students are in the correct location for dismissal.

**Parent Letter Video**

View video on the USD Facebook page and the [www.unionsd.net](http://www.unionsd.net) webpage.

Thank you for taking the time to read and act upon the information presented in this letter. If you have any questions or concerns, please do not hesitate to contact me at your earliest convenience.

Sincerely,

*Thomas J. Minick*  
814-319-3489